

HEALTH INSURANCE OPEN ENROLLMENT

The annual Open Enrollment for MEDICAL, DENTAL & VISION will be held during the month of April. Any employee hired prior to March 1, 2017 and is consistently working 30+ hours per week, is eligible to enroll in the employee health insurance.

- The agency will now be offering Cigna to replace Aetna for Medical coverage.
- Please note that if you wish to stay with your current medical level of coverage, you will not have to complete a new enrollment form. We will auto enroll you into the equivalent plan. You will find the new respective plans would be as follows:

Aetna Low = Cigna Low

Aetna Middle = Cigna Middle

Aetna High = Cigna High

- The agency will continue with Cigna Dental as well as the current Vision plan provider. If you wish to stay with your current level of dental & vision coverage and will not be making any changes to your plan, you will not have to complete a new enrollment form.
- There will be no increase to your medical, dental and vision employee contributions.
- Representatives from each insurance carrier, as well as HR staff, will be on site to answer any questions that you may have.
- Remember that the Open Enrollment period is the only time to change your plan and/or add dependents - copy of marriage & birth certificates required.
- Spousal coverage for medical is available only if your spouse is not eligible for coverage through his/her employer. A spousal coverage affirmation form must be completed.
- If you previously failed to enroll in the insurance plans at the time of your initial eligibility, now is the time to select your health insurance plan.

Your insurance will become active effective:

MAY 1, 2017

If you are enrolling, changing plans or adding dependents, all forms are due no later than April 19th

Failure to do so would result in ineligibility for the benefits listed above

Monday April 3rd:	SUNY Old Westbury: 9:30-11:30	Wilson (Woodbury): 1:00-3:30
Tuesday April 4th:	New Hyde Park: 9:30-12:00	Westbury Post Avenue: 1:00-3:30
Wednesday April 5th:	Freeport 1:00-3:30	
Thursday April 6th:	Brookville Mansion: 9:30-12:00	Brookville Silver School 1:00-3:00
Friday April 7th:	Plainview: 9:30-12:00	Helen Kaplan: 1:00-3:30