

Brookville Center for Children's Services
Revision to Re-open Plan
8.25.2020

Please note that RED TEXT is added information throughout the document.

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Return to School Following Illness

1. BCCS will follow the CDC and DOH Guidelines for staff/students to return to school.
2. If a staff member or student's parent/guardian **thinks they** had COVID-19 because of the symptoms but it was not confirmed, they can return to school/work:
 - (a) **At least 14 days since symptoms first appeared and**
 - (b) **At least 24 hours with no fever without fever reducing medication and clearance from their physician;**
 - (c) **Or fever free for 72 hours**
 - (d) And symptoms have improved.

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When A Staff Member or Student Tests Positive for Covid-19

1. The state and local health department will be immediately notified about any positive test result by an employee or student and BCCS and will follow all local health department directives, including recommendation for potential need for closure.
2. Staff/students who are diagnosed with Covid-19 through testing:
 - (a) Will not be permitted to return to school or work until **14** days have passed since the test;
 - (b) It has been at least 24 hours with no fever without fever reducing medication **and clearance from their physician is required;**
 - (c) And symptoms have improved.
3. If a staff member/student tests positive for Covid-19, program will notify the parents and staff that they were in contact with this staff member/student, informing them that they may have been exposed to the Covid-19 virus.
4. If a student that uses bus transportation tests positive for COVID-19, the bus company will be notified so that the bus company can follow their protocols regarding COVID-19.

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General Guidelines

1. The Brookville Center for Children's Services will provide employees with acceptable PPE at no-cost to the employee and will have an adequate supply of PPE at all times.
2. All employees, **students** and essential visitors to the program must wear a face covering at all times. ~~unless they are unable to medically tolerate such covering.~~

3. All employees will be trained in appropriate use of PPE including donning, doffing and cleaning procedures.
4. BCCS programs are NYSED approved, licensed by OCFS and regulated by DOH. As such, all programs adhere to the strictest guidelines, as per the DOH, regarding the requirements for students wearing face coverings.
 - (a) Face coverings are required for students over the age of 2 years.
 - (b) Upon school reopening in September, students will be assessed to establish a baseline for their ability and/or tolerance for wearing a face covering.
 - (c) Students will be encouraged to increase their tolerance to wearing a face-covering through BCCS educational curriculum, which includes social stories, practice and reinforcement.
 - (d) Exceptions will be made for students where such covering would impair their health or mental health and would present a challenge, distraction, or obstruction to education services and instruction. In this case, a referral will be made to the student's Psychologist and/or Behaviorist for additional support and guidelines.
 - (e) BCCs will consider each student's dignity and emotional well-being when providing intervention and will only proceed according to the student's ability to tolerate intervention in the absence of challenging behaviors.
5. ~~Students and~~ Staff may use alternate PPE (i.e., face coverings that are transparent at or around the mouth) for instruction or interventions that require visualization of the movement of the lips and/or mouths (e.g., speech therapy). These alternate coverings may also be used for certain students (e.g., hearing impaired) who benefit from being able to see more of the face of the staff member.

Maintaining Adequate Supply of PPE For Use by Employees and Children

1. Nurses will wear N95 masks when deemed appropriate.
2. Staff must wear surgical masks or cloth face coverings at all times while in school.
3. Staff members working with infants or with children who may have excessive secretions must wear gowns.
4. Nurses must have their own face shield.
5. ~~Face covering will be strongly encouraged for students, but not required to be worn, unless requested by parents.~~

PPE Restrictions/Exceptions

1. Face covering should not be used by children under the age of 2 years; for students where such covering would impair their health or mental health; such covering would present a challenge, distraction, or obstruction to education services and instruction.
2. Face coverings should not be used when someone is having trouble breathing or is unconscious; or if incapacitated and unable to remove the face covering on their own.

SCHOOL SCHEDULES and TEACHING AND LEARNING

REMOTE LEARNING PLAN

BCCS has put contingency plans in place to address students' remote learning needs in the event of potential future intermittent or extended school closures, when a parents or guardians request remote instructions for students and as part of the hybrid model (combination of in-person and remote). The reopening plan is designed to enable transitioning between in-person, remote, and hybrid learning environments to ensure the provision of FAPE consistent with the changing health and safety conditions that exist. In the event BCCS deems provision of in person services unsafe at any time in the future, a protocol will be in place that will allow a seamless transition from the hybrid learning model to the full remote learning model.

INSTRUCTION AND LEARNING PLANS

Phase in Model

1. BCCS will use one of the following models based on guidance from our regulatory agencies:
 - (a) A hybrid model, which consists of a combination of in-person instruction (students are physically in school) and remote learning (students receive instruction through virtual platforms).
 - (b) Full remote model, whereby physical attendance in school will not be possible, and students will receive all instruction through virtual platforms. BCCS will implement their emergency school closure policies and procedures when using a full remote model.
 - (c) Full in-person, which consists of school being open for full physical attendance of staff and students.
2. Full remote services will be provided to students if it is requested by their parents/guardians.
3. Lesson plans will be created for both in-person, remote and hybrid instruction.
4. Instruction will be individualized, which will be guided by the goals and services determined by the IEP, regardless of the mode of instruction.
5. During in person instruction, students will be provided with the skills needed for remote learning.
6. Students' instructional schedules and routines will be kept as consistent as possible during remote learning.
7. Documentation of services provided, and progress made will be maintained at all times and in compliance with SED requirements.
8. BCCS programs will provide multiple ways for students to participate in learning in remote or blended models if they do not have sufficient access to devices and/or internet access, by utilizing other modes of service provisions such as telephone services, regular mail or modality of parents choosing to the greatest extent possible.

Remote Learning

1. Professional development will be provided to school leaders and educators on implementing effective remote instruction
2. Instruction will be provided to students to increase their skills needed for a remote learning environment.
 - (a) Technical support will be provided to parents/caregivers, to the greatest extent possible, so they can support the students in remote instruction.

Remote Access

1. Staff and students will be provided with access to the technology that is required to participate in a hybrid or full remote educational model, to the greatest extent practicable.
2. Staff and students will be surveyed to determine their current access to computing devices, including items such as a laptop, desktop, Chromebook, iPad, Tablet.
3. Staff will continue to be provided with the necessary training in remote instruction methods to support class/therapy sessions via remote instruction.
 - (a) Technical support will be provided to staff to train and facilitate remote learning
4. Staff will be provided with access to student files using confidential (protected) remote access.

Connectivity

1. Student's families will be encouraged to reach out to their respective programs if they need assistance accessing the remote learning platforms.
2. BCCS will direct families to their school district for support.
3. BCCS staff will be encouraged to contact their respective programs, in the event they have difficulty providing services through the remote-learning platform.